

## **MA Controlled Substance – Questions on Change of Address and Length of Time to Process Application:**

**Q: What if I change my business address?**

**A:** If you change your business address in the future, you are required to notify the Department in writing. A copy of your Massachusetts practitioner license must be included along with this notification. No fee payment is required for an address change. A revised registration will be issued showing the new address; however, your registration number will remain the same. A change of name requires the same procedure; the practitioner license must bear the new name.

**Q: How long will it take to receive my MCSR?**

**A:** You should receive your registration within four to six weeks after DCP receives a completed and correct application package.

If you have questions, you may call the Drug Control Program at 617 983-6700. For questions about DEA requirements and applications, please go to the DEA, Office of Diversion Control web site at [www.deadiversion.usdoj.gov](http://www.deadiversion.usdoj.gov).