



Baystate
Health



University of
Massachusetts
UMASS Medical School

Policies and Procedures: Graduate Medical Education

Individuals Reviewing Policy

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Designated Institutional Official

Mary Kraft, MD
Chair, GMEC

Policy: **GME-3.04**

SUBJECT: MEDICAL LICENSE AND REGISTRATIONS

I. POLICY

All UMMS-Baystate residents with any clinical duties shall have a current, valid, and unrestricted Massachusetts medical license and appropriate federal and state registrations.

II. PURPOSE

To comply with the Commonwealth of Massachusetts laws governing the practice of medicine and to ensure that all residents have a current and valid Massachusetts medical license and required registrations from the United States DEA and the Massachusetts Department of Public Health.

III. SCOPE

All UMMS-Baystate residents and GME programs.

IV. PROCEDURE

All UMMS-Baystate residents with any clinical duties shall have a current, valid, and unrestricted Massachusetts medical license and registrations from the United States DEA and the Massachusetts Department of Public Health. The BORM of the Commonwealth of Massachusetts offers two types of medical licenses: Limited and Full. The Office of Graduate Medical Education is responsible for ensuring that all UMMS-Baystate residents and also residents from other institutions who are completing rotations at BMC are properly licensed and registered at all times.

Limited License

If a license application has been submitted to the BORM but has not been approved for desired start date, residents may be assigned at the discretion of the DIO to non-clinical duties until the license is approved if this is compatible with the educational curriculum of the program and it will not extend the duration of training at BMC. The Program may not assign clinical duties until the license and registrations have been approved. Limited license fees are paid by the Office of Graduate Medical Education.

Full License

Residents who are eligible under BORM regulations may obtain a full license from the BORM. Full license applications must be completed and paid for in full by the resident. Copies of completed full license applications must be provided to the Office of Graduate Medical Education. Residents with a full license from the BORM must obtain individual registrations with the United States DEA and the Massachusetts Department of Health. The resident is responsible for providing a copy of the full license and federal and state registration certificates to the Education Coordinator and to the Office of Graduate Medical Education, which places a copy in New Innovations.

Once a resident has been issued a full license by the BORM, the resident may not revert to a limited license. It is the responsibility of the resident, as a condition of employment at BMC, to keep their full license and federal and state registrations current at all times. Any resident with a full license from any state must notify the Office of Graduate Medical Education in writing immediately of any notice to take action, or intent to take action, related to their medical license or federal or state registrations.

References

GME-5.05 Signature Policy

Approved by the Graduate Medical Education Committee

Effective Date: 11/03/2017

Revision Dates:

10/02/2009	09/01/1998	10/21/1981				
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