

Institution Name:	Baystate Franklin Medical Center
Hospital Contact Name:	Leesa-Lee Keith
Title:	Chief Nursing Officer
E-mail Address:	Leesa-Lee.Keith@baystatehealth.org
Phone Number:	413-773-2506

Reporting Period:		April - June						
Name of ICU	Type of ICU	Total Patient Days for Period	Number of Days in Period	Average Daily Patient Census	Total Staff Nurse Worked Hours for Period	Total Staff Nurse Worked Hours per day	Average Daily Staff Nurse Census	Average Daily Staff Nurse-to-Patient Ratio
BFMC ICU	Med-Surg	182	91	2	3,671	40	2	1 : 1.2

Instructions: Please list the name and type of each ICU at your facility, and then enter all required information in the yellow highlighted boxes only. Once all information in the yellow boxes has been entered, the spreadsheet will calculate your quarterly nurse-to-patient ratio for you. This information will populate into the second worksheet that should be sent to DPH.

*Please note that a staff nurse is defined as "a Registered Nurse providing direct patient care in an ICU," and could include temporary agency nurses, travelers, on-call, etc. No other nursing staff should be included in this calculation.